## 2018 MAIN LINE CAMERA CLUB MEMBER EXHIBIT AT LUDINGTON LIBRARY

## EXHIBITION DATES: MONDAY, AUGUST 13 - FRIDAY, SEPTEMBER 14

Application dates: June 1 – July 15

- 1. The event is open to all MLCC members and is a nice opportunity to showcase members' work. This is a non-themed exhibit and members may submit a photo of their choice. Efforts will be made to accommodate as many items as possible. However, space constraints will limit the number of items in the show. In the event that more images are submitted than space allows, acceptance will be decided on the basis of submission date.
- 2. Each MLCC member may upload one image for the event anytime between June 1 and July 15 through the MLCC website. Under Club Exhibits Gallery is a *Ludington Library 2018 Gallery* created for this event. Upload your image to the gallery and, in the Title box include title of image, framed dimensions (W x H) and price (or indicate NFS). The maximum allowable framed size is 20" x 26" but smaller sizes are strongly encouraged. (Step-by-step instructions for uploads appear at the end of this announcement.)
- 3. Members will be notified by July 23 as to whether their piece can be accommodated in the exhibit.
- 4. Deliver items for the exhibit to the main entrance of Ludington <u>Library on Monday, August 13</u> <u>between 9-11 a.m</u>. Images must be labelled on the back with the artist's name and title of the image, framed, wired (tautly) and ready to hang. No sawtooth hooks or open glass edges are permitted. A MLCC member will be available at the entrance to assist with drop-offs. All items must remain in the exhibit until the conclusion of the show on Friday, September 14.
- 5. Members are responsible for picking up items between 12-3 p.m. on Friday, September 14.
- 6. All sale proceeds will go directly to the artist. Parties interested in purchasing items will be instructed to contact the artists directly.
- 7. Note that the exhibit will occur in an unsupervised location at the library. Neither MLCC nor the library is responsible in the event of loss, damage or defacement to any of the images displayed. Submission of an item for display in this show will constitute acknowledgement of this waiver of responsibility on the part of MLCC and the library. (To review policies related to art exhibitions at the library, please see the Lower Merion Library System website: lmls.org>Services>Policies>Art Exhibition Policy and Art Exhibition Agreement.)

## Instructions for uploading photos for Ludington Exhibit

- 1. From the Upload and Manage Photos menu select Manage My Photo Galleries
- 2. Click on the '+' to the left of Club Exhibitions
- 3. Click on the Edit and Upload Images button next to "Ludington Library 2018"
- 4. Click on Upload Images into this Gallery
- 5. Click on the Select button near the bottom of the page
- 6. Select the image from your computer
- 7. Click on the Save Images and Proceed to Edit Page button at the bottom of the page

- 8. In the Title box enter the image title, price and framed dimensions (W x H), e.g. "Fall in the Hudson Valley \$150 14" w x18" h.
- 9. Click on the Save any changes and return to the original page button